

Chrysalis Executive Board Meeting

Minutes for Wednesday, September 11, 2019, 4:00 PM

Chrysalis Charter School

21945 Old 44 Drive, Palo Cedro, CA 96073

Call to Order

4:03pm Glenn calls the meeting to order.

Present: Irene Salter, Crystal Padilla, Ryan Blais, Cheri Relph, Sara McCurry, Laurinda Willard, Glenn Zane

Agenda Order

Good to go.

Approval of Minutes

Irene moves to approve the minutes as written. Ryan seconds. Unanimous approval.

Public Forum

The Board will allow any individual or group representative to address the Board on any subject not covered by an item in the agenda at this time. Another formal opportunity to address the Board will be given at the end of this agenda under "Items from the Floor." Additional opportunities will be given for the public to comment on various agenda items as they are recognized and given the opportunity to speak. The Board reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject.

Each person who addresses the Board shall do so in an orderly manner and shall not make personal, impertinent, slanderous or profane remarks to any member of the Board, staff or general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Board meeting shall, at the discretion of the presiding officer or a majority of the Board, be barred from further audience before the Board during that meeting.

Administrator's Report

- Charter legislation update: Admissions & Teaching credentials
 - *Admissions - new legislation says that we cannot request student records and cannot use that to discriminate against student enrollment. What counts as a school record? Typical - attendance, IEPs, 504s, etc. Irene has revised the application to only indicate if an IEP or 504 exists. Do SARB contracts and expulsion records count as school records? Nate Fairchild is on the side of it's okay to be able to request those records so students that are assigned to a community day school have the ability to enroll in any charter to get out of their community day school assignment. Nate looking into this to find out SCOE's standpoint.*
 - *Irene will keep in contact with Nate, make revisions to application and admission policy and bring to a future board meeting for approval.*
 - *Irene meeting with other charter admins next week to discuss.*
 - *Teaching credentials - new legislation is not signed yet, but agreement has been reached and they are moving forward. New legislation states that we will need to have credentialed teachers in all subjects. This will affect music, art, PE, and electives. Non-credentialed teachers will need to have direct supervision, daily supervision, and input from the credentialed teachers. We will need to create a "Committee on Assignment" - a group*

of teachers have to review the elective instructor (Teacher of Record) to designate them as qualified to teach the subject. Teachers of Record would have credentialed authorization to allow for guest speakers (ex. parent volunteers) to participate in electives under the supervision of the credentialed teacher.

- *Have five years to be fully compliant to this new legislation.*
- *Partnerships with Foothill High School & Lance Jacobs*
 - *Students from FHS tutoring Chrysalis students, will happen through November. Under supervision of Project SHARE. Will have ECE students assigned to help 3 days a week. Students will have direct supervision.*
 - *Lance Jacobs - Mentoring Collaborative, takes adult volunteers and places them in schools to be an additional adult in small mentoring groups of about 6 kids. Will be sending 3 volunteers. Working on a letter and permission slip for parents.*
 - *Volunteers will be fingerprinted, Chrysalis staff will discuss the location of the mentoring group (will occur during enhancement time)*
- *IT Support contract signed with SUHSD*
 - *\$10K for the school year*

Items for Consideration

- *Development Committee*
 - *Completed projects update*
 - *Outdoor classroom, Peaceful Playgrounds, Disney raffle*
 - *Annual giving campaign will take place late November - early January*
 - *Grants - a couple in process*
 - *Vote to appoint new members: Lori McNeil & Barbara Camacho*
 - *Irene motions to approve Lori McNeil and Barbara Camacho to the Development Committee. Sara seconds. Unanimous approval.*
 - *This year efforts: Annual giving campaign & Disney ticket raffle*
- *Facilities expansion and lease renewal update, discussion, and next steps*
 - *Terry - mediator appointed by the diocese. Spoke with Irene and will write a letter to RCA and recommend to follow the terms in the Chrysalis lease or take Irene up on her reasonable proposal.*
 - *Gordon - facilities director for architects. Irene spoke with and discussed what a portable multipurpose room would look like.*
 - *Might be able to get old portables from FHS. Irene will look at portables at Enterprise.*
 - *Spoke with Shasta County facilities director for input - if project starts in January with project manager, should be able to open in August.*
- *Revolving account increase to \$4000*
 - *Revolving account - quick access to money if needed. Currently we have \$2000, if it's increased to \$4000, there would be more flexibility for big purchases.*

- *Glenn motions to increase the revolving account to \$4000. Cheri seconds. Unanimous approval.*
- Review, revise and approve unaudited actuals for 2018-19
 - *Received more revenue than originally thought (state revenue) which goes into the reserve. Expenditures did not change much. Net ending position is growing.*
 - *Irene moves to approve the unaudited actuals for 2018-19. Ryan seconds. Unanimous approval.*
- Discuss anticipated impacts on 2019-20 budget
 - *Might be in the red at some point this year due to enrollment decreases and increased hours for the PE teacher. Something to look at in the future is whether or not we should hire a credentialed PE teacher to meet new legislation.*

Items from the Floor

None.

Next Meeting Date – Wed, Oct 9, 2019 4:00 pm

Other Important Dates –

- Fri, Sept 27 - MINIMUM DAY 12:30 start camping trip
- Fri, Sept 27 – Sun, Sept 29 - Siskiyou camping trip
- Mon, Sept 30 -- NO SCHOOL - camping trip recovery day
- Mon, Oct 7, 9:30 am - fire drill
- Mon, Oct 14 - Thu, Oct 17 - MINIMUM DAY 12:30 release for parent conferences
- Fri, Oct 18 and Mon, Oct 21 - NO SCHOOL - October recess

Adjournment

Cheri motions to adjourn the meeting. Ryan seconds. Unanimous approval.

Meeting adjourned at 5:14pm.

Americans with Disabilities Act Assistance

If you require assistance for participation in this public meeting, please notify Brenda Probst at (530) 547-9726. We will make every effort to ensure equal access to a Chrysalis Board meeting.