

COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Chrysalis Charter School	Irene Salter, PhD Administrator/Superintendent	(530)547-9726 irene@chrysalischarter.org	[Insert Date of Adoption here]

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

In response to school closures to address the COVID-19 emergency, Chrysalis Charter School developed a COVID-19 Plan that is prominently displayed on the District website and that was adopted by our Executive Board. Anticipating the statewide closures, Chrysalis prepared teachers for the possibility of distance learning on Friday, March 13, 2020. On Tuesday, March 17, 2020, we closed our doors to most students, but immediately offered (1) on-site supervision to low income families and essential workers, (2) distance learning opportunities for all students, and (3) free grab-and-go meals through the Shasta Union High School District kitchen and partner school kitchens.

Teachers are working hard to ensure that students do not slide backwards academically and also learn something new every day. For the first weeks of closure through spring break (March 17 – April 3), teachers issued take home paper packets of assignments while they received professional development on distance learning and piloted many different teaching tools (e.g. zoom, Google Classroom, See Saw, tablets, etc.) to figure out which worked best for them and their students. Full scale distance learning was rolled out following spring break (April 14 onwards) to keep kids moving forward educationally through a minimum of two zoom class meetings per week and a collection of engaging at home assignments. Paraprofessionals are providing small group enhancements, one-on-one tutoring, enrichment activities, and on-site supervision. The office staff continues to keep the business operations stable and strong.

The major impact to students and families has been the lack of socialization for students, and the demands of at home support and supervision that must be provided by parents. Chromebooks and hotspot internet devices were loaned to any family that needed one.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

We currently have zero English language learners enrolled. Our staff remains trained to serve these students should any enroll.

All our foster youth belong to a single family. That parent requested a transfer to a homeschool-like setting, rather than keeping pace with the classroom teachers' distance learning program. The school gladly accommodated this request and they have transferred temporarily to our homeschool program.

Low income students benefit from school counseling services, paraprofessional support, free Chromebook and hotspot internet support, and free school meals. Our school bus makes a circuit of our bus stops each week on Monday to pick up student work and deliver new

assignments to families in order to minimize transportation costs for these families. Finally, we have implemented a “safety net” program, as an adaptation of our attendance tracking and support, to prevent students that are not attending class and/or not turning in work from falling through the cracks. Teachers identify these students weekly, and they are assigned a case manager to reach out and help the family problem solve any issues that might be getting in the way of their student’s participation in distance learning.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Teachers have delivered high-quality distance learning opportunities to each of their students by maintaining personal and individualized contact with each child and providing a comprehensive learning experience. Teachers have quickly adapted to the use of technology for imparting instruction, have blended the educational activities, and have continuously assessed and provided feedback to each student. In addition to paper packets prepared and delivered weekly, teachers are also using Zoom video-conferencing, Google Classroom, See Saw, iReady, Reflex, and many other digital programs to impart instruction. We anticipate issuing progress reports at the end of the school year with only slight modifications to the format.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Chrysalis contracts with Shasta Union High School District to provide meals to students during the school year. Since March 16, 2020 Shasta Union H.S.D. which provides meals for the LEA through the NSLP program, has been serving emergency meals throughout Shasta County. SUHSD has received a waiver through the state to serve meals through the SSO program up to June 30, 2020. They have taken the following steps to ensure that students are being provided meals while following California's current social distancing mandates.

- * SUHSD has been granted from the state a waiver to open up 8 Grab & Go sites throughout Shasta County.
- * Sites and delivery times are updated weekly and posted on numerous news outlets such as Record Searchlight.
- * SUHSD does not require parents to show proof of income or financial need.
- * Any child regardless of school, district or background 18 and younger can get a free lunch and a next day breakfast Monday-Friday at any of the sites.
- * All sites are drive thru- children and parents are asked to stay in the car and an employee walks it to the car so that we can maintain social distance.
- * All lunches and breakfast follow the states strict healthy food guidelines through the SBP & NSLP meal pattern to ensure that students are getting a healthy meal.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

During the first days of school closure (March 17 to March 19, 2020), Chrysalis offered on-site supervision to any and all families that needed student supervision between 8:00 am to 3:15 pm. From that point forward, we have continued to provide on-site supervision for students that qualify for free and reduced lunch OR that are the children of health care workers or emergency services personnel. Currently,

three families (four students) regularly utilize this service. We have two paraprofessionals on campus daily in order to supervise and provide them with structured, loving care.

Many safety precautions have been put into place to protect student and staff safety including, but not limited to, keeping students 6 feet apart to the greatest extent possible, bleach sanitizing all materials the students touch at the end of each day, encouraging mask use, requiring regular handwashing, and asking parents not to go past the sidewalk or front office.

California Department of Education
May 2020