

# Chrysalis Executive Board Meeting

Minutes for Wednesday, August 11, 2021 4:00 PM  
Chrysalis Charter School

Join this Board meeting by Zoom or Phone:

<https://chrysalischarter-org.zoom.us/j/89739510472?pwd=cHp5V29tQlpUY282TDEvMW9xdmxvdz09>

Meeting ID: 897 3951 0472

Passcode: X54552

Phone

+1 669 900 9128 US (San Jose)

*Pursuant to Governor Newsom's Executive Orders, including but not limited to Executive Order N-29-20, public comment on the proposed budget will be held by videoconference / teleconference. Persons wishing to address the Chrysalis Executive Board regarding this budget adoption can utilize the above Zoom link or phone call-in options. Interested persons may inspect a copy of the proposed budget at Chrysalis Charter School, 21945 Old 44 Dr., Palo Cedro, CA 96073; please contact the district via telephone to make an appointment. Please note that due to COVID-19 public health orders, persons wishing to inspect the proposed budget may be limited to receiving a copy of the documentation in a manner consistent with public health orders regarding social / physical distancing.*

## Public Forum

The Board will allow any individual or group representative to address the Board on any subject not covered by an item in the agenda at this time. Another formal opportunity to address the Board will be given at the end of this agenda under "Items from the Floor." Additional opportunities will be given for the public to comment on various agenda items as they are recognized and given the opportunity to speak. The Board reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject.

Each person who addresses the Board shall do so in an orderly manner and shall not make personal, impertinent, slanderous or profane remarks to any member of the Board, staff or general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Board meeting shall, at the discretion of the presiding officer or a majority of the Board, be barred from further audience before the Board during that meeting.

### ***Chrysalis Charter School Mission:***

***Encouraging the light within each student to shine brighter!***

### ***Core Values***

- ***We are a family community, celebrating, respecting and including all members as part of our Chrysalis Family***
- ***We encourage the love of science and nature through the teaching of all subjects***
- ***We are Teacher Powered***

### ***1. Call to Order***

*4:02pm Meeting called to order.*

### ***2. Roll Call Board Members***

*Board Members Present: Melissa Campbell, Casey Link, Ryan Blais, Laurinda*

*Willard, Angela Rollins, Crystal Padilla, Troy Parrot; Board Members Absent: None; Others Present: Catherine Thompson, Holly (Parent), Sharla (Parent)*

**3. Voting of Board Member Positions – Chair, Vice Chair, Secretary**

*Laurinda asked to be Secretary, accepted, and unanimous approval. (Laurinda abstained)*

*Melissa nominates Ryan for Chair position. Unanimous approval. (Ryan abstained)*

*Ryan nominates Melissa to be Vice Chair position. Unanimous approval. (Melissa abstained)*

**4. Approve August 11, 2021 Agenda**

*1st motion: Melissa motions to approve the August 11, 2021 agenda with the addition of the Education Code listed under Closed Session.*

*2nd motion: Casey*

*Vote: all ayes. 0 noes*

*Unanimous approval.*

**5. Approve Minutes from June 9, 2021**

*No revisions*

*1st Motion: Melissa motions to approve the minutes from June 9, 2021.*

*2nd Motion: Laurinda*

*Vote: all ayes; 0 noes*

*Unanimous approval.*

**6. Approve Special Board Meeting Minutes from June 14, 2021**

*No revisions*

*1st Motion: Melissa motions to approve minutes from June 14, 2021.*

*2nd Motion: Laurinda*

*Vote: all ayes; 0 noes*

*Unanimous approval.*

**7. Public Comment**

7.1. Items on the Agenda: State your name and comment at this time or state your name and the item on which you will comment when it appears on the agenda.

7.2. Items not on the agenda – state your name and comment

*Holly - wanting to hear more info about independent study and rapid testing*

**8. Administrator's Report**

8.1. Celebrations - *Parent Work Day last week, lots of community building, and work accomplished - Classes have all new lights (except for Casey's), science shed and PE shed have new doors, new rooms for 5th & 5th grade teachers, transitions of new Administrator's office and Brenda's office (additional \$200/month will be added to the lease - can use COVID money because old rooms are for enhancements and learning loss)*

### 8.1.1. Lots of training!

8.1.1.1. Catherine & Holly in a training with East Carolina University. *Learning about teacher observations/evaluations/peer coaching. Will work with Corrine, Crystal and Angela to then disperse with other teachers. Grant funded with a coach for Catherine & Holly.*

8.1.1.2. Behavior supports & Kelvin - *tiered approach & social emotionally supports for families. Kelvin will be rolled out to all students and they'll answer questions several times a year and will help gain a pulse on the students' social-emotional wellness on a regular basis. Positives - doesn't take long to do, so helpful!*

8.1.1.3. Katherine, Helen & C are certified to administer rapid testing. *Self-swab, 1/2 inch each nostril, add a reagent into the test kit, gets a reading in 15 minutes. One more training for logging procedures.*

8.1.1.3.1. CDPH put out today - *every school employee needs to be vaccinated or have weekly testing done*

8.1.1.3.2. *Modified quarantine - undergo testing twice a week and not quarantine*

8.1.1.3.3. *Ethylene Oxide - a carcinogen that may be sprayed on swabs for sterilization. Holly's concern. This does not appear to be the sterilizer used in the rapid tests.*

8.1.1.4 *Independent Study Training - still held to the 80/20 clause as a charter school - can't have more than 20% of students on Independent study at any given time. Limits us to 42 students. Homeschool has 40 enrolled. Allows for 2 independent study at a time. Chrysalis is the only classroom-based charter in this area so other charters in the area are not as affected. Catherine is in contact with Judy Flores to get help with flexibility.*

8.1.1.5 *HOPE Navigator training - Catherine & Melissa, attended last week.*

8.2. *COVID-19 - Masks will be worn on school buses and indoor school settings. No mask - school will provide one; student is unmasked - school staff will remind; if refuses to wear a mask —> removed from learning and isolated outside; marked as an unexcused absence, school will call and report home the expected behavior. if family does not wish to comply - independent study option will be provided to the family. Mask expulsions will require a doctor's note or indicated in and IEP, then a face shield with a drape must be worn. School insurance will only cover liability if CDPH mandates are enforced.*

8.2.1. [AB 130 – Independent Study](#) - *discussed above and below.*

8.2.2. *Rapid Testing on Campus - Catherine, Helen, and Katherine able to test on campus. CDPH is okay with rapid test, County is asking for PCR. Catherine is seeking further guidance from the county.*

8.2.3. *Modified quarantine - only applies to students who have been exposed to COVID in a school setting and masked.*

### 8.3. Enrollment

8.3.1. *Expected enrollment is 217!*

## 9. **Items for Discussion/Action**

### 9.1. [Approval of Warrant Signature Card](#)

*1st Motion: Melissa motions to approve the Warrant Signature Card*

*2nd Motion: Casey*

*Vote: all ayes; 0 noes*

*Unanimous approval.*

### 9.2. [Discussion and Approval of Website Hosting Service](#)

*Currently pay \$30/month, all managed by Jason Salter; Not as user friendly as other systems. Takes a while to add and update. Catapult was highly recommended by SCOE's IT (and used by SUHSD). 10/12 teachers voted in favor of the new service and COVID money can be used for this (parent communication) . Can add an alert onto the website for emergencies or events. Not choosing Mass Communication addition yet because ParentSquare already does that. Parent Square can be linked onto website. \$2000 to get it going (start in November), Monthly cost would be about \$90/month. \$1180 each year after. New hosting service helps make website more ADA compliant.*

*1st Motion: Melissa motions to approve the new website hosting service for the concurrent two year term.*

*2nd Motion: Casey*

*Vote: All ayes; 0 noes, Crystal abstained*

### 9.3. [Discussion and Approval of Independent Study Policies](#)

*There are new changes in AB 130, so we need to update our policy. Some updates include: must offer synchronous activity and daily opportunities for learning, need some sort of live interaction with a teacher or aide, need to show reengagement if the student doesn't complete at least 60% of daily minutes required. Teachers need to log engagement strategies. \*

*Question for the auditor and attorney - if three students are on Independent Study, and one person doesn't turn in work from homeschool, possible for the third person on Independent Study to count towards ADA?*

*All agreements/policies updated for homeschool*

*1st Motion: Melissa motions to approval the Independent Study Policy*

*2nd Motion: Casey*

*Vote: All ayes; 0 noes*

*Unanimous approval.*

### 9.4. [Discussion and Approval of Updated COVID Policies](#)

*Updated today with new CDPH requirements. Already sent to Board, Parents, and had a Brown Bag Q & A with parents.*

*Masking - all CDPH requirements, no say in that*

*Testing - new addition: employees that are not fully vaccinated will need to be tested once a week.*

*Visitors - fully vaccinated are able to be present. Those without vaccinations will need to undergo a rapid test. Board discussed changing this so all visitors will need to test.*

*Modified Quarantine - only applies to students inside the classroom wearing masks*  
*Edit - Any person who will be able to volunteer indoors help in their child's classroom, but will need to undergo a rapid COVID test at the office prior to entering the classroom.*

*1st Motion: Melissa motions to approve the updated COVID policies with the flexibility to update policies as needed throughout the school year as requirements may change.*

*2nd Motion: Casey*

*Vote: All Ayes; 0 Noes*

*Unanimous approval.*

**10. Items from the Floor**

*None from Holly and Sharla.*

**11. Adjourn to Closed Session - § EDC 49070 - Review of Student Records**

*6:10pm enter closed session to review student record.*

*6:25pm Adjourned from closed session. No action taken.*

**Next Meeting Date – September 8, 2021, 4:00 PM**

**Other Important Dates –**

*8.12.21 – Welcome Back Ice Cream Social*

*8.18.21 – First Day of School*

*9.1 - 3.21 - Rafting Trips*

*9.6.21 - Labor Day Holiday - No School*

*9.10-12. 21 - All School Camping Trip - Lassen Park canceled reservations up to August 22, will keep them updated*

*9.13.21 - No School - Camping Recovery Day*

**Adjournment**

*1st Motion: Melissa motions to adjourn the meeting.*

*2nd Motion: Laurinda*

*Vote: All ayes; 0 noes*

*Unanimous approval.*

*6:28pm Meeting adjourned.*

**Americans with Disabilities Act Assistance**

Chrysalis encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please notify Brenda Probst at (530) 547-9726. We will make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))