

Chrysalis Executive Board Meeting

Minutes for Wednesday, June 9, 2021 4:00 PM
Chrysalis Charter School

Join this Board meeting by Zoom or Phone:

[https://chrysalischarter-org.zoom.us/j/82519079666?
pwd=ZmpjNTJBUkRZL1FrcUFmS2RzdklPdz09](https://chrysalischarter-org.zoom.us/j/82519079666?pwd=ZmpjNTJBUkRZL1FrcUFmS2RzdklPdz09)

Meeting ID: 825 1907 9666

Passcode: 8Q38Z5

Phone

+1 669 900 9128 US (San Jose)

Pursuant to Governor Newsom's Executive Orders, including but not limited to Executive Order N-29-20, public comment on the proposed budget will be held by videoconference / teleconference. Persons wishing to address the Chrysalis Executive Board regarding this budget adoption can utilize the above Zoom link or phone call-in options. Interested persons may inspect a copy of the proposed budget at Chrysalis Charter School, 21945 Old 44 Dr., Palo Cedro, CA 96073; please contact the district via telephone to make an appointment. Please note that due to COVID-19 public health orders, persons wishing to inspect the proposed budget may be limited to receiving a copy of the documentation in a manner consistent with public health orders regarding social / physical distancing.

Public Forum

The Board will allow any individual or group representative to address the Board on any subject not covered by an item in the agenda at this time. Another formal opportunity to address the Board will be given at the end of this agenda under "Items from the Floor." Additional opportunities will be given for the public to comment on various agenda items as they are recognized and given the opportunity to speak. The Board reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject.

Each person who addresses the Board shall do so in an orderly manner and shall not make personal, impertinent, slanderous or profane remarks to any member of the Board, staff or general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Board meeting shall, at the discretion of the presiding officer or a majority of the Board, be barred from further audience before the Board during that meeting.

Chrysalis Charter School Mission:

Encouraging the light within each student to shine brighter!

Core Values

- ***We are a family community, celebrating, respecting and including all members as part of our Chrysalis Family***
- ***We encourage the love of science and nature through the teaching of all subjects***
- ***We are Teacher Powered***

1. Call to Order

1.1. 4:02pm Glenn calls the meeting to order

2. Roll Call Board Members

- 2.1. *Present: Glenn Zane, Ryan Blais, Cheri Relph, Laurinda Willard, Crystal Padilla, Angela Rollins, Troy Parrott at 4:57pm; Absent: Melissa Campbell*
- 2.2. *Others Present: Catherine Thompson*

3. Approve June 10, 2021 Agenda

Laurinda motions to approve the agenda for June 10, 2021. Ryan seconds. Unanimous approval.

4. Approve May 12, 2021 Minutes

Ryan motions to approve the minutes for May 12, 2021. Laurinda seconds. Unanimous approval.

5. Public Comment

- 5.1. Items on the Agenda: State your name and comment at this time or state your name and the item on which you will comment when it appears on the agenda.
- 5.2. Items not on the agenda – state your name and comment

6. Administrator's Report

6.1. Celebrations - *many great things happening to wrap up the school year including: students recognized as "Outstanding Citizens", field trip to the Logging Conference, TOD Talks, Bike Day, Viking Skate night, egg drop projects, kindergarten promotion. Ms. Blair joined Mr. Casey on field study, new teachers working with Irene on how to teach science in nature.*

6.1.1. SEL (Social-emotional Learning) SCOE has developed resource on SEL program. next year will be getting a Kelvin Pulse - 4 questions at login measured monthly for all grade levels and teachers. Results will go to school counselor. Received grant to set up quiet corners in classrooms. Selected by Amazon's Future Engineer program to receive Project STEM curriculum to expand computer science program.

6.2. COVID-19 - no distance learning next school year. Families with a need for distance learning will enroll into homeschool program. (Won't be classroom students anymore) Homeschool enrollment still cannot exceed 20% of total population (40 max).

6.3. Enrollment - *204 students actively enrolled. Maxed out in K, 1, 2. 3rd is a little bit lower, 4 and 5 are full. middle school and homeschool - need more students.*

Current ADA is based upon 215 students, if we go with current enrollment it will cost us \$50,000. Catherine is working on boosting enrollment with ads for middle school grades.

7. Items for Discussion/Action

7.1. Approval of [Local Control and Accountability Plan Update](#)

7.1.1. *Catherine reviewed additions from last board meeting - highlight the work teachers did to help families with distance learning, include what we had done with mental health needs and adding hours for a school counselor.*

7.1.2. *Angela motions to approve the Local Control and Accountability Plan with changes. Ryan seconds. Unanimous approval.*

- 7.2. Discussion and Approval of [Updated Classified Hourly Pay Schedule](#)
- 7.2.1. *Need to increase minimum wage to \$15 beginning January 1, 2022 - would be easier to change on July 1, 2021. Currently gives a \$0.25 increase on anniversary and 2% increase each year - keeps us in line with other school districts. Puts everyone on a salary schedule for classified staff except for Brenda - will need to be reviewed in the fall.*
- 7.2.2. *Ryan motions to approve the updated classified hourly pay schedule. Cheri seconds. Unanimous approval.*
- 7.3. Discussion and Approval of Contracts not on Pay Schedule
- 7.3.1. [Paul Krafel - .09 Contract for 14 days + camping](#) - *doing some teacher training and field studies and camping/rafting trips.*
- 7.3.2. [Brenda Probst – Office Manager](#) - *date updated*
- 7.3.3. [Sara Hoxie – Retirement Assurance Bonus](#) - *edit includes change in language used.*
- 7.3.4. [Catherine Thompson – Administrator](#) - *salary and dates are the same, added the Admin Credential program*
- 7.3.5. *Ryan motions to approve the above four contracts as written. Angela seconds. Unanimous approval.*
- 7.4. Discussion and Approval of [2021-22 Adopted Budget & Education Protection Account Resolution](#) - *were running a deficit of \$73K, COVID monies has put us in the positive. Multi-year projections - ending with increase in balance for next two years because COVID monies are carried over until the end of 2023-24. Ending balance still higher than beginning balance for 2021-22 (due to ESSR funds)*
- 7.4.1. *Ryan motions to approve the 2021-22 Adopted Budget and Education Protection Account Resolution. Cheri seconds. Unanimous approval.*
- 7.5. [Discussion of LCAP Self Reflection](#)
- 7.5.1.1. *Catherine provided information about the narrative.*
- 7.6. Discussion and [Approval of LCFF Budget Overview for Parents](#)
- 7.6.1. *Total budget of just over \$2 million, monies not included in LCAP are salary and benefits, operating funds. Must be spending a portion of the money for high risk students in Learning Continuity Plan. Money not spent was eliminating the mid-day bus run.*
- 7.6.2. *Laurinda motions to approve the LCFF Budget Overview for Parents. Ryan seconds. Unanimous approval.*
- 7.7. Discussion of [Local Control and Accountability Plan](#)
- 7.7.1. *Goals & Actions reviewed by Catherine*
- 7.8. Approval of New Teacher Representative on Board
- 7.8.1. *Cheri has served two terms on the board (4 years). Part of teacher-powered is rotating teachers into governing role. Teachers voted for Mr. Casey.*
- 7.8.2. *Ryan motions to approve Casey Link as board member. Angela seconds. Unanimous approval.*
- 7.9. Set Dates for Board Training in early August & Board Meeting Times and dates for 2021-22 School Year
- 7.9.1. *2nd Wednesday of the month (adapt as needed) from 4 - 6pm.*
- 7.9.2. *Board Training on August 9, 2021 at 4:30pm*

7.9.2.1. *Laurinda motions to approve Board Training date and meeting times for 2021-22. Ryan seconds. Unanimous approval.*

8. *Items from the Floor*

None

9. *Adjourn to Closed Session - Board entered closed session at 5:02pm*

9.1. *Student Attendance*

9.2. *(§ 54957) Employee Performance Evaluation: Administrator*

Board continued in closed session without Catherine.

9.3. *Board left closed session at 5:39pm..*

9.4. *Report from Closed Session: Met with parents of student regarding attendance issues and worked with them to create a plan for success which includes classes for student and parents and a meeting with Catherine on August 17, 2021.*

9.4.1. *Board reviewed and discussed the evaluation for Catherine. Catherine will see the full results from the survey. Board suggestions for the next school year include setting meeting ties with Paul and Glenn periodically to gain more insight on teacher-powered schools, attend trainings/conferences for teacher-powered schools, and possibly visit another teacher-powered school.*

Next Meeting Date – June 14, 2021 7:45 AM

Other Important Dates –

8.18.21 – First Day of School

8.19.21 – Welcome Back Ice Cream Social

10.01.21 - 25th Year Anniversary - incorporated with a STEM Night

Adjournment

Crystal motions to adjourn. Cheri seconds. Unanimous approval.

5:45pm Meeting adjourned.

Americans with Disabilities Act Assistance

Chrysalis encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please notify Brenda Probst at (530) 547-9726. We will make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))