

Chrysalis Executive Board Meeting

Minutes for Wednesday, March 10, 2021 4:00 PM

Chrysalis Charter School

Join this Board meeting by Zoom or Phone:

<https://chrysalischarter-org.zoom.us/j/82519079666?pwd=ZmpjNTJBURZL1FrcUFmS2RzdklPd09>

Meeting ID: 825 1907 9666

Passcode: 8Q38Z5

Phone

+1 669 900 9128 US (San Jose)

Pursuant to Governor Newsom's Executive Orders, including but not limited to Executive Order N-29-20, public comment on the proposed budget will be held by videoconference / teleconference. Persons wishing to address the Chrysalis Executive Board regarding this budget adoption can utilize the above Zoom link or phone call-in options. Interested persons may inspect a copy of the proposed budget at Chrysalis Charter School, 21945 Old 44 Dr., Palo Cedro, CA 96073; please contact the district via telephone to make an appointment. Please note that due to COVID-19 public health orders, persons wishing to inspect the proposed budget may be limited to receiving a copy of the documentation in a manner consistent with public health orders regarding social / physical distancing.

Public Forum

The Board will allow any individual or group representative to address the Board on any subject not covered by an item in the agenda at this time. Another formal opportunity to address the Board will be given at the end of this agenda under "Items from the Floor." Additional opportunities will be given for the public to comment on various agenda items as they are recognized and given the opportunity to speak. The Board reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject.

Each person who addresses the Board shall do so in an orderly manner and shall not make personal, impertinent, slanderous or profane remarks to any member of the Board, staff or general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Board meeting shall, at the discretion of the presiding officer or a majority of the Board, be barred from further audience before the Board during that meeting.

Chrysalis Charter School Mission:

Encouraging the light within each student to shine brighter!

Core Values

- We are a family community, celebrating, respecting and including all members as part of our Chrysalis Family***
- We encourage the love of science and nature through the teaching of all subjects***
- We are Teacher Powered***

1. Call to Order

4:05pm Ryan calls the meeting to order.

2. Roll Call Board Members

Present: Crystal Padilla, Cheri Relph, Melissa Campbell, Angela Rollins, Ryan Blais, Laurinda Willard. Absent Glenn Zane. Others present: Catherine Thompson

3. Approve March 10, 2021 Agenda

Laurinda motions to approve the agenda. Melissa seconds. Unanimous approval.

4. [Approve February 10, 2021 Minutes](#)

Melissa motions to approve the minutes from February 10, 2021. Crystal seconds. Unanimous approval.

5. **Public Comment**

5.1. Items on the Agenda: State your name and comment at this time or state your name and the item on which you will comment when it appears on the agenda.

5.2. Items not on the agenda – state your name and comment
No one from the public present.

6. **Administrator's Report**

6.1. Celebrations - *all great things happening, everyone enjoying being back at school and with great weather.*

6.1.1. Read Across America Day

6.1.2. Parent Club Shed/Science Shed Clean-out

6.1.3. Focus on Science - *teachers working extra hard at getting science back at the forefront.*

6.2. COVID-19 - January 11 everyone returned

6.2.1. [Safety Review approved by local Public Health Department and sent onto State for 3 foot waiver](#) *Catherine submitted the waiver and is waiting to hear back.*

6.2.2. Vaccination Updates - *over half of the staff has been vaccinated. On April 1 - it is possible that public health will increase the number of people for performances up to 100 - can hold outdoor graduation!*

7. **Items for Discussion/Action**

7.1. [Charter Renewal](#) - on SCOE Agenda April 14 – [MOU review](#)

7.1.1. *Charter and MOU are circulating around SCOE Board, staff, etc. Attorney added some legal information. No action required unless SCOE requests changes after the meeting.*

7.2. [Audit Communication Letter to Board & Audit](#)

7.2.1. *No irregularities. No further questions or discussion needed.*

7.3. [Generators](#) quote is for \$20,000

7.3.1. *Funds from Giving Campaign = \$6000. Generators for the school would require much more than previously thought. Would need to take out \$14,000 from general fund. Teachers would prefer to not spend the general fund on generators. The Development Committee will be meeting soon, probably plan on letting families that donated that generators probably won't happen - ask for reallocation of donations. (In the past - have been used for scholarships, teacher appreciations, etc.) Note: if school is without power, Project Share does not run.*

7.3.2. *Is this possible for Parent Club to chip in money to meet the \$20,000? Only two days this past year of working in the dark and parents picking kids up early. Benefits might not outweigh the cost.*

7.4. Lease

7.4.1. *Advancement of multipurpose room project has been put on pause because Diocese has paused the ten year lease consideration. The Diocese will not be able to consider extending the five year lease to ten years for another 24 months.*

7.4.2. *Chrysalis is in year one in the five year extension period.*

7.5. 2nd Interim Budget

7.5.1. *Federal dollars that were cut out from first interim has been added back. Now at \$73,000 in the red because of educed ADA. (Approximately \$60,000 was Irene's salary). Might be able to use ESSER funds to help balance the budget. Catherine will be meeting with Jackie (SCOE) to discuss more. There are strong reserves (rainy day fund) and \$500,000 in multipurpose room to make up deficit if needed.*

7.5.2. *Things to keep in mind: 3.84% COLA next year, 0% the following year, no PT administrator next year, and adding PT PE teacher. Enrollment is down with 214 and 95% attendance rate.*

7.5.3. *Melissa motions to approve the 2nd Interim Budget. Cheri seconds. Unanimous approval.*

7.6. *ESSER funds - \$117,000 have been approved - needs to be spent on learning loss, mental health, etc. This is a one-time expense.*

7.6.1. *Options for spending:*

7.6.2. *2.5 days/week for School Counselor – up from 14 hours*

7.6.3. *2 days/week for Speech Therapist – up from 1 day - able to run an intervention group and helps with disproportionality issue*

7.6.4. *Potential Project Share - supplement with Project Share and running a summer camp - 13 families that were yes and a few maybe.*

7.6.5. *Potential Summer School - teachers not looking into teaching summer school. Would only reach a small group of kids. A PT intervention specialist might be better well spent.*

7.6.6. *75 Chromebooks each year - needs to be an ongoing budget item to maintain and replace.*

7.6.7. *Board shared feedback - agree on using funds for an intervention aide*

7.7. *Staffing for 2021-21*

7.7.1. *A few new teachers (5th, 6th, PT PE) and additional aides.*

7.8. *Longevity*

7.8.1. *Teacher satisfaction survey each year - teachers love it here! Salary/Benefits are something to consider - health benefits are not as great as it would be at a public school.*

7.8.2. *Longevity bonuses - how much does that look like? Varied from \$10,000 - \$18,000. Funding this depends on enrollment - will run on surplus when enrollment is above 232. If all seats are full - 242, homeschool limit is 40. Lottery is on March 30. Lower elementary will fill up. Catherine is posting on Facebook to attract more middle school students. We need to get enrollment up to show that we can keep up with the expense of longevity bonuses. Benefit of longevity bonuses is to help teacher's retire more comfortably and to give back to them for their years of service to Chrysalis.*

7.8.3. *Enrollment boosting ideas: a professional marketer recommended Facebook ads as money best well spent, potentially send out postcard flyers (\$1000). Put together a committee dedicated towards increasing enrollment - form a committee Angela, Melissa, possibly Sara Lincoln - will keep everyone updated on a meeting date. Laurinda will send contacts for radio if needed.*

7.8.4. *Melissa motions to create an Enrollment Committee. Cheri seconds. Unanimous approval.*

7.9. *LCAP – Goal Review, Success & Challenges*

7.9.1. *Main areas of focus – Catherine presented items and board shared additional comments regarding successes and challenges.*

- 7.9.1.1. **in-person instruction** - restrictions, limitations, increase sanitation strictly cohorts, no at-school transmission, we've been doing it! many students have hit a years' worth of growth in half a year;
- 7.9.1.2. **distance learning** - open communication, keeping DL students involved, really difficult for students to learn online, students feeling a disconnect, equipment failure, poor internet, extra paperwork, turning in work, giving feedback to students;
- 7.9.1.3. **pupil learning loss** - seeing a lot of growth in students through mid-year assessment, some students are struggling because they aren't engaged in distance learning, 2pm release time with extra tutoring after school, having conversations with teachers about coming back on Fridays because of learning loss;
- 7.9.1.4. **mental/social-emotional well-being** - students are having issues with disconnect, COVID stress/anxiety;
- 7.9.1.5. **pupil/family engagement outreach** - reaching out to families when knowing a student needs support, weekly communications, gift cards to families in need, scholarship for Project Share;
- 7.10. Special Board Meeting Schedule for June – LCAP adoption
- 7.10.1. LCAP will be presented at the June board meeting. Will need to have a special board meeting at least 2 days after June 9 to give proper time for public review. Special board meeting scheduled for Monday, June 14th at 7:45am.
- 7.11. Board Member Terms
- 7.11.1. Ryan's term is up and is willing to stay, Glenn is possibly up, Catherine will follow-up.

8. **Items from the Floor**

None

Next Meeting Date – April 14, 2021 4:00 pm

Other Important Dates –

3.17.21 - Site Council Meeting

3.30.21 - Annual Enrollment Lottery

4.2.21 - 4.9.21 - Spring Break

Adjournment

Melissa motions to adjourn. Angela seconds. Unanimous approval.

5:33pm meeting adjourned.

Americans with Disabilities Act Assistance

Chrysalis encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please notify Brenda Probst at (530) 547-9726. We will make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))