

Chrysalis Executive Board Meeting

Minutes for Wednesday, December 9, 2020, 4:00 PM
Chrysalis Charter School

Join this Board meeting by Zoom or Phone:
[https://chrysalischarter-org.zoom.us/j/82519079666?
pwd=ZmpjNTJBUkRZL1FrcUFmS2RzdklPdz09](https://chrysalischarter-org.zoom.us/j/82519079666?pwd=ZmpjNTJBUkRZL1FrcUFmS2RzdklPdz09)

Meeting ID: 825 1907 9666

Passcode: 8Q38Z5

Phone

+1 669 900 9128 US (San Jose)

Pursuant to Governor Newsom's Executive Orders, including but not limited to Executive Order N-29-20, public comment on the proposed budget will be held by videoconference / teleconference. Persons wishing to address the Chrysalis Executive Board regarding this budget adoption can utilize the above Zoom link or phone call-in options. Interested persons may inspect a copy of the proposed budget at Chrysalis Charter School, 21945 Old 44 Dr., Palo Cedro, CA 96073; please contact the district via telephone to make an appointment. Please note that due to COVID-19 public health orders, persons wishing to inspect the proposed budget may be limited to receiving a copy of the documentation in a manner consistent with public health orders regarding social / physical distancing.

Public Forum

The Board will allow any individual or group representative to address the Board on any subject not covered by an item in the agenda at this time. Another formal opportunity to address the Board will be given at the end of this agenda under "Items from the Floor." Additional opportunities will be given for the public to comment on various agenda items as they are recognized and given the opportunity to speak. The Board reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject.

Each person who addresses the Board shall do so in an orderly manner and shall not make personal, impertinent, slanderous or profane remarks to any member of the Board, staff or general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Board meeting shall, at the discretion of the presiding officer or a majority of the Board, be barred from further audience before the Board during that meeting.

***Chrysalis Charter School Mission:
Encouraging the light within each student to shine brighter!***

Core Values

- We are a family community, celebrating, respecting and including all members as part of our Chrysalis Family***
- We encourage the love of science and nature through the teaching of all subjects***
- We are Teacher Powered***

1. Call to Order

4:02pm Glenn calls the meeting to order

2. Roll Call Board Members

- 2.1. *Present: Glenn Zane, Angela Rollins, Laurinda Willard, Ryan Blais, Melissa Campell, Crystal Padilla. Absent: None. Others present: Catherine Thompson, Irene Salter, Nate Fairchild (SCOE), Staci Wadley (Parent),*

3. **Approve December 9, 2020 Agenda**
Melissa motions to approve the agenda for December 9, 2020 as written. Cheri seconds. Unanimous approval.

4. **Approve**
 - 4.1. **Minutes from November 12, 2020 Board Meeting**
 - 4.1.1. *Melissa motions to approve the minutes from the November 12, 2020 Board Meeting as written. Ryan seconds. Unanimous approval.*
 - 4.2. **Minutes from November 20 Emergency Board Meeting**
Melissa motions to approve the minutes from the November 20, 2020 Emergency Board Meeting. Ryan seconds. Unanimous approval.

5. **Public Comment**
 - 5.1. *Items on the Agenda: State your name and comment at this time or state your name and the item on which you will comment when it appears on the agenda.*
 - 5.2. *Items not on the agenda – state your name and comment*
 - 5.2.1. *Staci Wadley - expressed support for extra effort in providing childcare and all that Chrysalis does for its families. (Had to jump off call after comment.)*
 - 5.2.2. *Nate Fairchild - introduction/SCOE liaison and kudos to all the work that Chrysalis has done*

6. **Administrator's Report**
 - 6.1. **Celebrations**
 - 6.1.1. **Co-op Goals and Visioning Retreat**
 - 6.1.1.1. *Focused on goals for the next year - including reintegrating nature and science in standards.*
 - 6.1.2. **Presentation to Shasta County Office of Education**
 - 6.1.2.1. *Went well, video shared.*
 - 6.1.3. **Thanksgiving Activities**
 - 6.1.3.1. *Various activities to continue the fun, including: kindness challenges, house party, Ms. Courtney and Coach Krystal providing childcare/supervision for those that need it.*
 - 6.1.4. **Annual Giving Campaign**
 - 6.1.4.1. *Currently at \$2800 of \$10K goal. Team of parents and alumni on the Development Committee that is helping to spread the word. 33 unique donors so far. Hoping to fund: generators during power shutoffs, multipurpose room*
 - 6.1.5. **Read-A-Thon with Parent Club**
 - 6.1.5.1. *Adapting to COVID, new activities to help raise money*
 - 6.1.6. **Gift Cards to Safeway for Families in Need**
 - 6.1.6.1. *Distributed 10 grocery gift cards donated by the food bank (Thanks, Staci!)*

6.1.7. Campus Safety Walkthrough with Allan Macho from Sheriff's Department

6.1.7.1. *Working on school safety plan. Did a walkthrough with Allan Macho. He liked the security cameras! Later discuss: walkthrough to Holiday Market at the back of campus.*

6.1.8. *ELC (Education Leadership Consortium Grant - awarded to support intervention programs.*

6.2. COVID-19 – Distance Learning Until Jan. 11

6.2.1. Childcare and Distance Learning on Campus

6.2.1.1. *Have been able to offer childcare for those that need it.*

6.2.2. Materials Pick/Up Drop-off

6.2.2.1. *Contracted with SUHSD van to do pick-up and drop-off*

6.2.3. Small group/Individual support

6.2.3.1. *Aides are still employed with same hours, working with small groups to help the students that are struggling with distance learning.*

7. **Items for Discussion/Action**

7.1. [Approval of Disproportionality Plan](#)

7.1.1. *CCEIS Plan: What's new: the measurable outcomes and what we're going to do to fix the problem. 1) We have an MTSS process and plan - renewing our commitment to this process. Provide interventions, tracking interventions before jumping into assessment. 2) Speech & Language - speech & language pathologist will lead professional development for teachers, develop small group interventions for K-2 students, do more a Tier 2 system for speech & language 3) Parent education - some parents request assessment - educate parents to share what they can do at home and indicators to look for.*

7.1.2. *Get trained on the plan/process, understand it then it will work! This work will coincide with ELC Grant*

7.1.3. *15% (approximately \$4000) of money needs to go towards disproportionality. \$ needs to be spent on making sure this plan is moving forward. Spent on sub days for PD and facilitator.*

7.1.4. *Targeted population - white students in K-2, measuring if these students will be taking progress.*

7.1.5. *Melissa motions to approve the Disproportionality Plan and budget. Ryan seconds. Unanimous approval.*

7.2. Approval of First Interim Budget

7.2.1. *Differences between 45-day revised and first interim budget:*

7.2.1.1. *Learning Loss Mitigation Funds - needs to be spent by December 31*

7.2.1.2. *LCFF monies lower because different ADAs were used*

7.2.1.3. *Federal funds also (\$26K) lower (could be due to switching SELPAs) - Catherine is working on this and expects this to come back*

7.2.1.4. *Local revenues (auxiliary, non-profit funds) (\$30K) - expenses won't be incurred for camping trip, etc.*

7.2.1.5. *Lost about \$90K in revenue budget since 45-day revised budget.*

7.2.1.6. \$50K more expensive on certificated salaries (retirement bonuses), 1.4 hours of stipend for teachers (included costs through the end of year, may not be), classified salaries also increased.

7.2.2. Ryan motions to approve the First Interim Budget as written. Melissa seconds. Unanimous approval.

7.3. Approval of Budget Overview for Parents

7.3.1. Extra money primarily for students that qualify for Free/Reduced Lunch \$139K. need to show in our budget how we are helping those students. Spent and budgeted over and above what we are required to spend on the high needs students.

7.3.2. In LCAP for last year - show how much we budgeted to spend on those students last year. Spent less money than budgeted due to COVID (saved on transportation)

7.3.3. Required to share with the board and parents by the government. Shared with the parents via ParentSquare.

7.3.4. Melissa motions to approve the Budget Overview for Parents. Ryan seconds. Unanimous approval.

8. Items from the Floor

Defined policy for the death of a Chrysalis family member - Catherine worked with parent and came up with a plan, shared with teachers: generic announcement by administrator to staff and board first, then greater Chrysalis family (per approval of family), establish a liaison for the family to help meet needs, determine needs of other students and provide services as needed. Teachers requested professional development on how to deal with death - will receive from Melissa (counselor). Catherine will reorganize list in order of steps needed to be taken, no board approval needed.

Next Meeting Date – January 13, 2020 4:00 pm

Other Important Dates –

- Winter Break – December 18, 2020 – January 4, 2021
- January 11, 2020 – Students return from distance learning
- January Board Meeting – January 13, 2020
- Site Council Meeting – January 20, 2020

Adjournment

Melissa motions to adjourn. Ryan seconds. Unanimous approval.

4:58pm Meeting adjourned

Americans with Disabilities Act Assistance

Chrysalis encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please notify Brenda Probst at (530) 547-9726. We will make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))