

Chrysalis Executive Board Meeting

Minutes for Wednesday, September 9, 2020, 4:00 PM
Chrysalis Charter School

Join this Board meeting by Zoom or Phone:

[https://chrysalischarter-org.zoom.us/j/82519079666?
pwd=ZmpjNTJBkRZL1FrcUFmS2RzdklPdzo9](https://chrysalischarter-org.zoom.us/j/82519079666?pwd=ZmpjNTJBkRZL1FrcUFmS2RzdklPdzo9)

Meeting ID: 825 1907 9666

Passcode: 8Q38Z5

Phone

+1 669 900 9128 US (San Jose)

Pursuant to Governor Newsom's Executive Orders, including but not limited to Executive Order N-29-20, public comment on the proposed budget will be held by videoconference / teleconference. Persons wishing to address the Chrysalis Executive Board regarding this budget adoption can utilize the above Zoom link or phone call-in options. Interested persons may inspect a copy of the proposed budget at Chrysalis Charter School, 21945 Old 44 Dr., Palo Cedro, CA 96073; please contact the district via telephone to make an appointment. Please note that due to COVID-19 public health orders, persons wishing to inspect the proposed budget may be limited to receiving a copy of the documentation in a manner consistent with public health orders regarding social / physical distancing.

Public Forum

The Board will allow any individual or group representative to address the Board on any subject not covered by an item in the agenda at this time. Another formal opportunity to address the Board will be given at the end of this agenda under "Items from the Floor." Additional opportunities will be given for the public to comment on various agenda items as they are recognized and given the opportunity to speak. The Board reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject.

Each person who addresses the Board shall do so in an orderly manner and shall not make personal, impertinent, slanderous or profane remarks to any member of the Board, staff or general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Board meeting shall, at the discretion of the presiding officer or a majority of the Board, be barred from further audience before the Board during that meeting.

Chrysalis Charter School Mission:

Encouraging the light within each student to shine brighter!

1. Call to Order

4:05pm Ryan calls the meeting to order.

2. Roll Call Board Members

Present: Ryan Blais, Angela Rollins, Laurinda Willard, Crystal Padilla, Cheri Relph, Melissa Campbell, Glenn Zane. Others present: Catherine Thompson, Irene Salter, Melissa Darnell

3. Approve September 9, 2020 Agenda – move 7.1 to beginning of meeting before 6.0

4. Approve [Minutes August 5, 2020](#)

Laurinda motions to approve the minutes as written for August 5, 2020. Crystal seconds. Unanimous approval.

5. **Public Comment**

- 5.1. Items on the Agenda: State your name and comment at this time or state your name and the item on which you will comment when it appears on the agenda.
- 5.2. Items not on the agenda – state your name and comment

6. **Administrator's Report**

6.1. Celebrations

6.1.1.1. Great things are happening! Parent Club initiated Teacher Appreciation Week with cards, lunch, and coffee. Lots of engagement and learning in all classrooms.

6.2. COVID-19 Reopening

6.2.1. Enrollment - currently at 204. Lost numerous students to PSA (private homeschools). Doing huge enrollment push to get ADA credit for those students, need to get at least 214. Spread the word that Chrysalis is enrolling! Budget was created on a 214 student ADA.

6.2.2. Hybrid Schedule - has been working well - teachers see every student every day. Biggest difficulty - teachers are doing A LOT - classroom teaching and distance learning teaching.

6.2.3. [Bus Routes](#) - added an extra bus route to meet parent and family needs. Assigned seating by family or grade level cohort.

6.2.4. Lunch - offered for all students, now free for all families until January 2021 (just need to sign up in advance)

6.2.5. Project Share - start at noon until 5:30pm (additional \$10 fee for 3:30-5:30)

6.2.6. [Distance Learning & CDE requirements](#) - instructed to follow all of these new requirements. Added responsibility for teachers by tracking accountability forms weekly to track minute requirements. (Lots of detailed paperwork that teachers are now required to complete).

6.2.7. Health and Safety Update - following all public health guidelines above and beyond, documenting everything that is being cleaned and sanitized. Sending kids home when needed, pre-existing conditions are kept on file to avoid having to send kids home.

6.2.8. Parent Conference Week - October 12 - 15 - Distance Learning for all students. Teachers want to make sure they have time to meet with all parents thoroughly. Will utilize aides for childcare. Project Share will occur the same way.

6.3. Parent School Site Council Members Elected at Parent Club Meeting on August 27. Congratulations to Rhonda Richardson, Melissa Darnell, David Johnson and Angela Radford. School Site Council meetings are open to the public and held on the third Wednesday of the month (except February which moves to the 24th) from 3:30 - 5. The zoom link is located on the Chrysalis Public Calendar.

6.4. More than Sad – Teen Depression, Anxiety, and Suicide Prevention program will be presented to our 8th grade students, both morning and afternoon cohorts on September 16. *Opt-in permission went home to parents today. Typically done in*

the spring, moved up to fall. Invitation extended to distance learners to participate if desired. An opt-on option will be available for those students.

6.5. Phone system quotes from TPX

6.5.1.1. *Catherine is researching an online phone service. Current phone service (Frontier) is charging by the minute for long distance phone calls. Catherine will be bringing a proposal to teachers at the next staff meeting. Other smaller schools have also switched to TPX.*

7. **Items for Discussion/Action**

7.1. [Learning Continuity and Attendance Plan](#) – Review. Approval at Special Board Meeting on September 15, 2020

Required by all schools in lieu of 2020-2021 LCAP. Main goal - make sure all COVID related things are stated and outlined.

7.1.1. *Catherine walked us through the document. Highlights include:*

7.1.1.1. *Stakeholder engagement (attendance) and feedback (surveys resulted in increased bus routes, Project SHARE hours, response to teacher needs)*

7.1.1.2. *Continuity of learning (outlined in four phases reopening plan, health & safety protocols, actions/costs specific to this school year (cleaning supplies, PPE for teachers and students, extra bus route, additional custodial time, sick leave pool),*

7.1.1.3. *Distance Learning requirements (daily check-ins, receiving feedback from families, communication via ParentSquare or video, available technology), Tiered responses for unresponsive students, Professional Development for teachers to be successful with Distance Learning,*

7.1.1.4. *Still meeting IEPs, needs of foster families.*

7.1.1.5. *Needs to show a percentage increase or improvement of services b7 8.2% \$141,000. Doing this much and more to add or increase services!*

7.1.1.6. *Will submit to LEA (by September 30) and will approve by November 30*

7.1.1.7. *Feedback? Add administrator doing lunch duty. Lots of things done to support low-income families, vulnerable students and families, care for the teachers and staff*

7.2. [Discussion/Approval of Homeschool Attendance Verification for 2020-21](#)

school year via parent signing of work progress on weekly assignment sheet and 20 day check in with Homeschool teacher.

7.2.1.1. *Current homeschool policy: teachers list weekly work, account for the same number of minutes as regular classroom, available for interaction via email or phone call, every 20 days have face to face meeting to exchange work. Homeschool teachers are providing daily attendance and morning zooms. Not all families are responding. How do we track for the auditor?*

7.2.1.2. *Declaration from board to have interaction and consecutiveness that has been the same as previous*

7.2.1.3. *Glenn motions to keep the current homeschool policy as stated. Melissa seconds. Unanimous approval.*

8. **Items from the Floor**

Melissa Campbell -what are the power outage preparations - make up days in

February or Spring. No Project Share when no power. Catherine will keep Board updated if this happens.

9. Adjourn to closed session

- 9.1. Significant exposure to litigation pursuant to § 54956.9(b): COVID-19
5:30pm Moved to closed session - board discussed and voted about the item stated above.
- 9.2. Public Employee Performance Evaluation (§ 54957) **Title: Administrator – Review of Goals**
Catherine and Board discussed goals for the year.
- 9.3. Exit closed session.

Next Meeting Date – Tuesday, September 15, 2020 4:00 pm agenda coming

Other Important Dates –

- Tuesday, September 15, 2020 - Special Board Meeting to approve Learning Continuity and Attendance Plan
- Mon, September, 21, 2020 – NO SCHOOL, Camping trip recovery day
- Parent Conference Week - October 12 -15 (All Students Distance Learning)
- Wed, October 14, 2020 – Board Meeting

Adjournment

*Glenn motions to adjourn. Melissa seconds. Unanimous approval.
5:57pm meeting adjourned.*

Americans with Disabilities Act Assistance

Chrysalis encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please notify Brenda Probst at (530) 547-9726. We will make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))