

Chrysalis Executive Board Meeting

Minutes for Wednesday, August 5, 2020, 4:00 PM
Chrysalis Charter School

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Meeting ID: req-xsby-vxf

Phone Numbers

(US)+1 [609-438-1293](tel:6094381293)

PIN: 441 182 801#

Pursuant to Governor Newsom's Executive Orders, including but not limited to Executive Order N-29-20, public comment on the proposed budget will be held by videoconference / teleconference. Persons wishing to address the Chrysalis Executive Board regarding this budget adoption can utilize the above Zoom link or phone call-in options. Interested persons may inspect a copy of the proposed budget at Chrysalis Charter School, 21945 Old 44 Dr., Palo Cedro, CA 96073; please contact the district via telephone to make an appointment. Please note that due to COVID-19 public health orders, persons wishing to inspect the proposed budget may be limited to receiving a copy of the documentation in a manner consistent with public health orders regarding social / physical distancing.

Call to Order

4:06pm Glenn calls the meeting to order.

Roll Call Board Members

*Present: Cheri Relph, Crystal Padilla, Angela Rollins, Ryan Blais, Laurinda Willard,
Glenn Zane, Melissa Campbell (joined at 4:28)*

*Others Present: Nick Prado, CorinneAberg, Catherine Thompson, Amanda Young,
Angela Rollins, Kaarin Brooke, Irene Salter, Laura Bowie*

Agenda Order

Good to go.

Approve [Minutes July 8, 2020](#)

*Angela motions to approve the minutes as written. Cheri seconds. 6 ayes. 0 noes.
Unanimous approval. None opposed.*

Public Forum

The Board will allow any individual or group representative to address the Board on any subject not covered by an item in the agenda at this time. Another formal opportunity to address the Board will be given at the end of this agenda under "Items from the Floor." Additional opportunities will be given for the public to comment on various agenda items as they are recognized and given the opportunity to speak. The Board reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject.

Each person who addresses the Board shall do so in an orderly manner and shall not make personal, impertinent, slanderous or profane remarks to any member of the Board, staff or general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct

of any Board meeting shall, at the discretion of the presiding officer or a majority of the Board, be barred from further audience before the Board during that meeting.

Administrator's Report

1. Celebrations
 - 1.1. *Catherine shared pictures of the repainted the bathrooms and new walk up window at the office.*
 - 1.2. *Irene added, Catherine! Coming in and taking charge and doing so well.*
2. COVID-19 reopening plans
 - 2.1. *Schedule for Fall 2020 - decided last Friday to open in a hybrid format with AM/PM cohorts. Project SHARE will be available 12 - 6pm for those that need all day care. Lunch plans set to accommodate both groups.*
 - 2.1.1. *Many schools are reconsidering their opening plans (i.e. Enterprise has decided to go all distance learning).*
 - 2.1.2. *Recent changes due to insurance not covering liability and AB1384 (that would have minimized liability) (did not pass).*
 - 2.1.2.1. *Irene and Catherine meeting with Shasta County Co-op tomorrow AM, then Charter School Administrators. Teachers will then be meeting at 12:30pm to discuss and vote.*
 - 2.2. *Distance Learning (applies to homeschool too)*
 - 2.2.1. *New funding - DL will be different than how it was last year. Minimum requirements: students in class for a minimum of 150 minutes (hybrid).*
 - 2.3. *Health and Safety Update*
 - 2.3.1. *Policies and protocols have been updated since it was passed with the provision for changes. Supplies have been ordered, cleaning products are in, drapes are on face shields.*
 - 2.3.2. *If there is a case, this will happen... If signs/symptoms - have to stay home for 10 days or have a doctor's note. If notified that someone was near someone that has contracted, that person will have to isolate for 14 days since last contact, or if student has to be out for two weeks past parent isolation/quarantine. If someone in cohort - whole cohort will need to isolate at home.*
 - 2.3.3. *Concerns with equipment (Chromebooks, hotspots, etc.) if we need to go DL for all students? Covered.*
 - 2.4. *Brown Bag Q & A*
 - 2.4.1. *Hosted by Irene, Catherine and Melissa (counselor)*
3. *Parent Workweek*
 - 3.1. *Parents have been in all week cleaning, washing, etc.*
4. *Camping trip update*
 - 4.1. *Camping and rafting trips are cancelled for the fall. Lassen will keep Chrysalis penciled in for the date and ranger reservations.*

Items for Discussion/Action

1. *Learning Continuity and Attendance Plan – Review Sept. 9, need additional meeting in September to approve - set for Tuesday, September 15 at 4pm.*
 - 1.1. *Need to have stakeholder information (parent surveys). How are we addressing needs of ESL, SPED, describe DL and what that looks like, describe student movement from in-person to DL, for students with major learning loss - include plans for how teachers will fill those gaps.*
 - 1.2. *similar to the LCAP*

2. Review and approve [45 Day Revise Budget](#)
 - 2.1. *ADA capped at 2019 ADA rates, we currently have more students enrolled now, we won't be receiving additional funds based on extra enrollment. Does not benefit us to enroll more because we won't get extra money. Will be using deferred payments beginning Feb 2021 and reimburse in August 2022. Will need to dip into rainy day fund at the end of the year because payment is deferred (about \$600K). Emergency money needs to be spent by September 2022. Increased budget by \$110K, but should be okay.*
 - 2.2. *Melissa motions to approve the 45 Day Revise Budget. Ryan seconds. 7 ayes. 0 noes. Unanimous approval. None opposed.*
3. Review and approve [Consolidated Application](#)
 - 3.1. *Melissa motions to approve the Consolidated Application. Ryan seconds. 7 ayes. 0 noes. Unanimous approval. None opposed.*
4. Learning Loss Mitigation Funds - \$105,360 awarded from the state to take care of extra expenses incurred through COVID-19. Will cover: Project SHARE for families in need and
 - 4.1. *Extra Hours for staff for July work*
 - 4.2. *Hot Spots - a grant is covering half of the cost (\$20/month, have 10)*
 - 4.3. *Chrome books - have 2 that are down, still need to inventory (costs between \$200-300 each)*
 - 4.4. *PPE*
 - 4.5. *Melissa motions to approve expenditures of LLMF. Ryan seconds. 7 ayes. 0 noes. Unanimous approval. None opposed.*
5. Approve Sara Hoxie and Laura Bowie Golden Handshake for 2 years
 - 5.1. *Needed to have a justification for the golden handshake, thought they were going to do one year. Both would like the option to stay two years. Irene did the justification for the extra costs.*
 - 5.2. *Melissa motions to approve the Golden Handshake for Sara Hoxie and Laura Bowie. Ryan seconds. 7 ayes. 0 noes. Unanimous approval. None opposed.*

Items from the Floor

Consider, discuss and vote on how school will reopen - as a hybrid or distance learning

- *Kaarin - what are the teachers thoughts?*
 - *Teacher concerns: get in the spotlight (and put under a microscope) if we're doing what the majority isn't doing, another wedge between public vs. charter schools, how liable are the teachers?*
- *Reemphasize and clearly state that parents always have the CHOICE to do in-person or distance learning.*
- *Irene spoke with insurance - recommend that we have a waiver or way to document that parents have received information, they have a choice in one way or another. Anyone acting on behalf of the school could be sued - board and Admin would be targeted first.*
- *Laura shared concerns about losing the school if we get sued and lose finances*
- *Are there large concerns from the Board about liability and the media (what if all the charters close and Chrysalis is open, what if all charters are open and Chrysalis closes)?*
 - *Catherine and Irene are authorized to make the final decision and to close the school if needed.*
 - *Board members discussed their opinions on liability, media, etc.*
- *What happens if a teacher gets sick and has to be out?*

- *Establishing a sick leave pool to draw upon if needed. 889 hours of COVID sick leave - money to pay for subs if staff or teacher is out due to COVID (about 10 days per staff)*
- *Would go into first interim budget. Would have to be pulled from the rainy day fund. Substitute rate is \$120 per day, would total around \$30-35K. If not used, it goes back to the rainy day fund. Based off the SUB PAY RATE, not TEACHER PAY RATE*
- *Glenn would be favorably inclined to do this, how would this apply in the circumstance of full DL?*
 - *If a teacher has to quarantine, would have to DL the whole cohort. Teacher could still facilitate DL if involuntary quarantine.*
 - *Catherine & Irene will put together a proposal and talk to SCOE folks to make sure this is practical. Will bring it back to the table when more finalized.*

Next Meeting Date – Wed, September 9, 2020 4:00 pm

Other Important Dates –

- Wed, August 12, 2020 – Start of new school year
- Mon, September 7, 2020 – NO SCHOOL, Labor Day
- Wed, September 9, 4:00 pm – Board meeting
- Fri, September 18 – Sun, September 20, 2020 – School Camping trip
- Mon, September, 21, 2020 – NO SCHOOL, Camping trip recovery day
- Wed, October 14, 2020 – Board Meeting

Adjournment

Melissa motions to adjourn the meeting. Ryan seconds. 7 ayes. 0 noes. Unanimous approval. None opposed.

5:42pm Meeting Adjournment

Americans with Disabilities Act Assistance

Chrysalis encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please notify Brenda Probst at (530) 547-9726. We will make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))