

Chrysalis Executive Board Meeting

Minutes for Wednesday, March 11, 2020, 4:00 PM

Chrysalis Charter School

21945 Old 44 Drive, Palo Cedro, CA 96073

Call to Order

4:05pm Ryan calls the meeting to order.

Present: Sara McCurry, Ryan Blais, Irene Salter, Sara Hoxie, Crystal Padilla, Laurinda Willard

Absent: Glenn Zane, Cheri Relph

Agenda Order

Approve Minutes

Amend minutes in CLOSED SESSION and include Laurinda as present in the meeting. Sara McCurry moves to approve minutes with edits. Crystal seconds. Unanimous approval.

Public Forum

The Board will allow any individual or group representative to address the Board on any subject not covered by an item in the agenda at this time. Another formal opportunity to address the Board will be given at the end of this agenda under "Items from the Floor." Additional opportunities will be given for the public to comment on various agenda items as they are recognized and given the opportunity to speak. The Board reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject.

Each person who addresses the Board shall do so in an orderly manner and shall not make personal, impertinent, slanderous or profane remarks to any member of the Board, staff or general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Board meeting shall, at the discretion of the presiding officer or a majority of the Board, be barred from further audience before the Board during that meeting.

Administrator's Report

- SELPA update
 - *Formally accepted into El Dorado. North State JPA - might not come together as hoped, (currently R-STEM and RSA) Chrysalis and New Day want to join. Problem is when we join together, R-STEM has to maintain the level of effort for their students and this would greatly increase their expenses - might not be able to form the JPA if they can't work it out. Looking at other options instead of JPA — option 1, one school is in charge and hires and other schools hirer from them, option 2, form a consortium. Meeting next week. Still looking for a way that all 4 schools can share resources.*
- Multipurpose room update
 - *In communication with James from Trilogy. Scheduling a meeting for them to share out their designs. Submitting a \$50K McConnell Grant for furniture and tech. By April 15, Board would like to see a draft lease, have stakeholder meetings finished around the same time... then can start construction!*
- Consolidated Application reports

- *Reports submitted to federal government to show what we've done and plan to do with Title I money.*

Items for Discussion/Action

- Approve Sara Hoxie as teacher representative board member through June 30, 2020
 - *Sara McCurry moves to approve. Crystal seconds. Unanimous approval.*
- Administrator hire general discussion
 - Appoint two board members to second round interview committee
 - *Sara motions to approve Glenn, Ryan, and Laurinda to be part of the second round interview committee. Crystal seconds. Unanimous approval.*
 - *Second interview date: Tuesday, March 24, 2-5:30pm*
 - *Teachers will present their recommendation at April board meeting.*
 - Brainstorm interview questions
 - *Board discussed and Irene kept record.*
 - *Met with 8 candidates, 4 were selected to move on to second round.*
 - *Vision for second round: two 40 minute sections - one with stakeholders, one at staff meeting leading a portion of the meeting (discussion). Candidates would go two at a time and swap. For the discussion part - Irene would give them a list of topics, have them choose two, then she would assign and prep them for 20 - 30 minutes on the phone.*
- Approve Second Interim Budget
 - *\$8000 deficit. Extra funding under revenue (MAA, Title IV, bus credit)*
 - *Multi-year projection - \$52,350 deficit is where teachers will share their priorities and see what the teacher recommendations are for helping with the deficit.*
 - *Laurinda motions to approve the second interim budget, Sara McCurry seconds. Unanimous approval.*
- Discuss 5 year budget outlook
 - How credentialing will impact the budget - five years to sort this out
 - *Electives - parents that volunteer will be considered "special guests" and within direct communication of a teacher — manageable*
 - *Art and PE are more challenging - would be really hard to get them credentialed (budget-wise). Would have to ensure that the teacher of record is in charge of the students and in direct supervision of the Art and PE aides. Would have to ensure safeguards of logistics. If budget looks better, then we can reevaluate.*
- LCAP planning
 - Review Local Indicators
 - *Local indicators show that everything is fine*
 - *On the whole, Chrysalis is doing well. Too few social groups that we don't qualify for a fast track 7 year renewal.*

- Review parent/teacher/student survey data
 - *Include LGBTQ in non-discriminatory policy in handbook?*
 - *Prioritize COLA in budget considerations to keep teachers and staff satisfied.*
 - *Attract new students to middle school grades - reinforcing rigor and expectations in those grades that do prepare students for local high schools. Irene is crafting Facebook ads to attract middle school, kindergarten, and homeschool. Individual sports program?*
- Discuss parent suggestion to open a preschool/high school
 - *HS - completely different charter. Could do a night school based on an independent study*
 - *Preschool - no space!*
- Discuss new LCAP template, goals and actions
 - *New template - have to show that we're meeting state standards, can't be a single year LCAP - have to make it 3 years, recommendations multiple kinds of goals (broad, focused, catch-all)*
 - *Irene recommends mission being broad goal, focused - over the next 3 years improve practices on interventions and enhancements.*
- Coronavirus Declaration of Emergency
 - *Reviewed information from Public Health - recommendation from Public Health with different scenarios: Scenario 2 - Irene would call staff meeting and make plans - stagger recess, limit visitors, etc. Scenario 3 - do what Public Health recommends.*
 - *Sara Hoxie motions that we adopt the Declaration of Emergency as it stands. Ryan seconds. Unanimous approval.*
- Administrator review timeline and process
 - *Irene exited the meeting. Board discussed timeline.*

Items from the Floor

None

Next Meeting Date – Wed, April 15, 2020 4:00 pm

Other Important Dates –

- Thu Mar 12 - SCOE Board visit
- Fri, Mar 20 - NO SCHOOL, Saint Patrick's Day long weekend
- Thu, Mar 26 6:30 pm Restorative Chats and Tools for Conflict Resolution
- Wed, Apr 1, 3:30 pm Site Council meeting
- Mon, Apr 6 - Mon, Apr 13 - NO SCHOOL, Spring Break (school resumes Tues, April 14)
- Wed, Apr 15, 4:00 pm Board meeting
- Thu, Apr 30 - Sun, May 3 - spring camping at Yosemite
- Mon, May 4 - NO SCHOOL - camping trip recovery day

Adjournment

Sara McCurry motions to adjourn. Ryan seconds. Unanimous approval.

5:56pm Ryan adjourns the meeting.

Americans with Disabilities Act Assistance

If you require assistance for participation in this public meeting, please notify Brenda Probst at (530) 547-9726. We will make every effort to ensure equal access to a Chrysalis Board meeting.