



Bullying, Harassment and Inappropriate Behavior Report Form

All students, parents, and staff at Chrysalis shall enjoy freedom from bullying and harassment as defined by Chrysalis policy and included in the Parent/Student handbook. This also includes sexual harassment, which is a form of sexual discrimination (EC §231.5). As part of this freedom, you have the freedom to file this confidential report form. We hope that the concerned person also talks to a teacher or administrator so the situation can be resolved quickly. You have the right to file this form at any time. All complainants are protected from retaliation so your identity as a complainant will remain confidential as appropriate. Please submit this to the Administrator either in person or by email.

I. Contact Information:

Name: _____
Address: _____
City: _____ Zip: _____
Phone: _____ Alt. Phone _____
E-mail _____

II. Reporter:

You are filing this report on behalf of: _____
 yourself your child or a student another student a group

III. Details of Report

Please answer the following questions to the best of your ability. Attach additional sheets of paper if you need more space.

Please **describe** the inappropriate behavior that led to this report, including the situational context, in as much detail as possible:

List the **individuals involved** in the incident(s):

List any **witnesses** to the incident(s):

Describe the **location** where the incident(s) occurred:

Please list the **date(s) and time(s)** when the incident(s) occurred or when the alleged acts first came to your attention:

Who have you talked to about this?

teacher administrator office staff others

If you have discussed with school staff, what was the outcome?

Signature of person filing complaint

Date

Received by: _____

Date Rec'd: _____